



INVITATIONAL™

presented by UnitedHealthcare®

Volunteer Application

Insperity Invitational

May 1 – 7, 2017

The Woodlands Country Club Tournament Course

Volunteer Contact Information

Name: \_\_\_\_\_ This will be my \_\_\_\_\_ year volunteering

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Day Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email (if signing up a spouse, please provide a DIFFERENT email address): \_\_\_\_\_

Please circle (if applicable): Insperity Affiliate/WCC Member/Referred By: \_\_\_\_\_

Committee Preference: Assignment is based on date application is received and committee needs.

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

Volunteer Schedule Availability: Four (4) shifts are requested during tournament week. Working "All Day" counts as two shifts. Please select preferred days with shift. Shift start and end times vary by committee. Refer to the committee descriptions on pages 4 and 5 for specific shift needs.

- Monday, May 1 [ ] AM [ ] PM [ ] All Day
Tuesday, May 2 [ ] AM [ ] PM [ ] All Day
Wednesday, May 3 [ ] AM [ ] PM [ ] All Day
Thursday, May 4 [ ] AM [ ] PM [ ] All Day
Friday, May 5 [ ] AM [ ] PM [ ] All Day
Saturday, May 6 [ ] AM [ ] PM [ ] All Day
Sunday, May 7 [ ] AM [ ] PM [ ] All Day

Volunteer Uniform:

For Volunteer Package details, please see page 3. The items must be worn with khaki shorts, pants, skirt, or skort:

- Men's Uniform: Ladies' Uniform: Headgear (choose one)
Golf Shirt (S-XXXL) \_\_\_\_\_ Golf Shirt (S-XXL) \_\_\_\_\_ [ ] Golf Cap
Half-Zip Pullover (S-XXXL) \_\_\_\_\_ Full Zip Jacket (S-XXL) \_\_\_\_\_ [ ] Unisex Visor

Shipping (select one):

- [ ] YES - Please ship me my uniform for an additional \$15.00
[ ] NO - I will pick it up at one of the uniform distribution dates

Additional Items:

Bucket Hat (s/m or l/xl)(\$20) \_\_\_\_\_ Ball Cap/Visor(\$10) \_\_\_\_\_

Payment Information: Volunteer Fee Total (no shipping): \$65.00. Volunteer Fee Total (with shipping): \$80.00

Name on Card: \_\_\_\_\_
Credit Card: MasterCard/Visa/AMEX only
Card Number: \_\_\_\_\_ Exp. Date: \_\_\_\_\_ CVC Code: \_\_\_\_\_
Check #: \_\_\_\_\_ (make checks payable to Greater Houston Golf Charity)

Please return the completed registration form and signed waiver via fax or mail to:
Insperity Invitational, Attn: Volunteers, 1830 South Millbend Drive, Suite B, The Woodlands, TX 77380
Phone: 281-357-4653. You can also register online at www.insperityinvitational.com

**2017 INSPERITY INVITATIONAL  
VOLUNTEER ACKNOWLEDGMENT, RELEASE, WAIVER AND HOLD HARMLESS AGREEMENT**

I acknowledge that at all times, I am a volunteer for the 2017 Insuperity Invitational, and I am not acting as an employee of the Insuperity Invitational, Insuperity, UnitedHealthcare, Greater Houston Golf Charity, Inc., The Woodlands Country Club Tournament Course, Sequoia Golf Woodlands LLC and its affiliates, Pro Links Sports, PGA TOUR Inc., Professional Golfers Association of America, PGA/PGA TOUR Properties, Inc.; and such other entities as Greater Houston Golf Charity may reasonably designate. I further acknowledge I shall not be entitled to participate in and benefit from any employee benefit or welfare plans, including but not limited to employee health or liability insurance. I understand that Greater Houston Golf Charity presently provides limited insurance benefits in the event I sustain any injuries or damages incident to such volunteering and that I will immediately contact the tournament office for proper processing instructions relative to any injury or damages.

Pursuant to my participation as a volunteer for the 2017 Insuperity Invitational, I recognize that there are certain risks and possible bodily or personal injuries and damages that one may sustain through such participation, including but not limited to the following:

- (i) being struck by a golf club or an errant or misdirected golf ball;
- (ii) being struck by a golf cart or other vehicle;
- (iii) falls due to unevenness of terrains or surfaces;
- (iv) injuries arising from sports, physical exertion, or outside activities;
- (v) injuries arising from lightning, heat, cold, rain or other weather related factors;  
and
- (vi) any other injuries or damages I may sustain as a volunteer.

Relative to the above, I HEREBY ASSUME ALL RISKS associated with my participation with the 2017 Insuperity Invitational, and HEREBY RELEASE, WAIVE AND HOLD HARMLESS on behalf of myself and those claiming by, through or under me, the Insuperity Invitational, Insuperity, UnitedHealthcare, Greater Houston Golf Charity, Inc., The Woodlands Country Club Tournament Course, Sequoia Golf Woodlands LLC and its affiliates, Pro Links Sports, PGA TOUR Inc., Professional Golfers Association of America, PGA/PGA TOUR Properties, Inc.; and such other entities as Greater Houston Golf Charity may reasonably designate from all claims, damages or causes of action which I may have now or hereafter against the above identified parties, and their officers, directors, members, agents, representatives or employees, arising out of any bodily or personal injuries or damages I may sustain in connection with my participation with the 2017 Insuperity Invitational, including any bodily or personal injuries or damages caused or alleged to be caused all or in part by myself, other volunteers, contractors or workers, OR THE ACTIONS, FAILURE TO ACT OR NEGLIGENCE OF the 2017 Insuperity Invitational, Insuperity, UnitedHealthcare, Greater Houston Golf Charity, Inc., The Woodlands Country Club Tournament Course, Sequoia Golf Woodlands LLC and its affiliates, Pro Links Sports, PGA TOUR Inc., Professional Golfers Association of America, PGA/PGA TOUR Properties, Inc.; and such other entities as Greater Houston Golf Charity may reasonably designate and their officers, directors, members, agents, representatives, and employees.

This Acknowledgement, Release, Waiver and Hold Harmless Agreement shall be binding upon me and my heirs, assigns and legal or personal representatives.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

# Volunteer Package & Requirements

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## **VOLUNTEER PACKAGE - \$65.00**

- One (1) Bermuda Sands golf shirt with the Insperity Invitational logo.
- One (1) Bermuda Sands outerwear piece with the Insperity Invitational logo.
- One (1) golf cap or visor with the Insperity Invitational logo.
- One (1) volunteer badge – allows entry entire week of tournament.
- Volunteer parking and meals on scheduled work days.
- One (1) golf voucher for one (1) complimentary round of golf at The Woodlands Country Club Tournament Course. The pass will be mailed out post-tournament following verification of four (4) shift minimum. Some restrictions apply; passes are not transferable.
- Volunteer party

*Please note: Above uniform must be worn with khaki shorts, pants, skirt, or skort.*

## **Pink Out for Breast Cancer Awareness**

In our continued efforts to generate breast cancer awareness, the Insperity Invitational volunteers will again wear a pink shirt on **Saturday** of tournament week. We will provide a pink shirt for NEW volunteers in 2017. Returning Volunteers will be asked to wear their pink shirt from previous years. We appreciate your support of the tournament and the causes we support. Thank you!

## **Shipping Option**

You have the option to have your Volunteer Package shipped to you for \$15.00 via FedEx. Please note FedEx does not ship to P.O. Boxes. If you choose to ship your uniform, your new Volunteer Package total is \$80.00. It is a flat rate per uniform. If you choose to pick up your uniform, dates, times and locations will be made available to you in the coming weeks.

## **VOLUNTEER REQUIREMENTS**

- Volunteers are required to work at least four (4) shifts to qualify for the complimentary round of golf. Shifts can vary between 4-6 hours. If you would like to work additional days or hours, it would be greatly appreciated.
- Training and uniform distribution will be held during the weeks prior to tournament. You will be notified in advance of the training date.
- Please alert your chairman or the tournament office if any changes affect your availability.

# Volunteer Committee Descriptions

2017 Insuperity Invitational

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Committee assignments are based on availability and your requested schedule. We will attempt to assign you to your first committee choice. Some assignments require more time and/or pre or post tournament week availability. Each committee will operate Monday through Sunday with AM/PM shifts. Exceptions to these times are noted.

## **Caddies**

Assist with caddie registration, distribution of caddie bibs and towels, and provide hospitality.

*Volunteers needed Monday – Sunday.*

## **Carts**

Manage golf carts in Tournament Cart Corral in the Operations compound. Duties include daily cart registration, cleaning, distribution, return processes, and upkeep of the Cart Corral. This position works outside all day and volunteers must be prepared for all weather conditions. Must be willing to arrive early in the morning and/or leave late.

*Volunteers needed Monday – Sunday.*

## **Construction**

Assist tournament staff with construction projects. Includes but not limited to: painting, operating mechanical tools, carpentry, and use of hardware.

*Volunteers needed Monday, April 17 – Saturday, April 29 and again, Monday, May 8*

*If interested, please contact tournament office before submitting information – 281-357-4653.*

## **Corporate Hospitality**

Greet corporate guests, check credentials and serve as concierge for corporate sponsors. Distribute spectator guides to corporate hospitality locations. Serve as a marshal to keep noise to a minimum during critical times of play.

*Volunteers needed Wednesday – Sunday.*

## **Driving Range/Putting Green**

Maintain driving range, short game practice area and putting green by ensuring golf balls are available for practice. Assist with general operations including player identification signs and verifying credentials. Assist with operations of any clinics on practice facilities.

*Volunteers needed Monday – Sunday.*

## **Insuperity Hospitality**

Must be an Insuperity employee. Greet guests, check credentials and serve as a concierge for the Insuperity hospitality skybox on the 17<sup>th</sup> and 18<sup>th</sup> green. Distribute daily spectator guides. Serve as a Marshal to keep noise to a minimum during critical times of play.

*Volunteers needed Wednesday – Sunday*

## **Leaderboards**

Post scores on manual leaderboards located on the 18<sup>th</sup> green and throughout the golf course, using information received via radio.

*Volunteers needed Friday – Sunday. There is no morning shift available on Sunday, only an afternoon shift.*

## **Long Drive**

Measure the professionals driving distance using Bushnell range finders and input the information into a hand held device for use of the PGA TOUR.

*Volunteers needed Friday – Sunday.*

## **Marshals**

Reduce distractions to maintain pace of play. Locate and protect errant golf balls. Promote safety and enjoyment of the spectators. Starting times vary according to hole assignment.

*Volunteers needed Monday, Wednesday – Sunday.*

# Volunteer Committee Descriptions

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## Player Hospitality

Register PGA TOUR Champions players and assist with their needs and questions during tournament week. Serve as concierge for player hospitality area.

*Volunteers needed Monday – Sunday.*

## Player Shuttle

Must receive approval from tournament office prior to final assignment. Must be able to drive a golf cart and be 21+ years of age. Shuttle the professionals between designated greens and tees.

*Volunteers needed Friday – Sunday.*

## Player Transportation

Provide transportation for players, their families and VIP guests before, during and after week of event, to and from hotel, golf course and airport.

*Volunteers needed Friday, April 28 – Monday, May 8.*

## Pro-Am

Assist with registration and gift distribution for amateurs playing in various Pro-Am events.

*Volunteers needed Monday – Friday.*

## Standard Bearer

Walk inside the ropes with a group of pros for 18 holes. Carry group identification sign that displays individual scores for your group.

*Volunteers needed Friday – Sunday. There are no half-day shifts for the Standard Bearer committee. You will be assigned to a group on a first come, first serve basis.*

## Television

Assist Golf Channel with tournament production, including spotter scorers, microphone operators and walking repeaters.

*Volunteers needed Friday-Sunday. Golf Channel requests volunteers to work all three days, Friday – Sunday.*

## Tournament Office

Assist the tournament office with various administrative duties, such as greeting guests, answering phones and assisting tournament staff with administrative projects. Must receive approval from tournament office before submitting information.

*Volunteers needed Monday, March 6 – Monday, May 8.*

## Volunteer Services

Inventory, maintain and distribute volunteer uniforms on specified days. Assist with fulfillment of volunteer orders and sales during tournament week. Assist with volunteer tent operation and distribution of volunteer meal vouchers. Check in volunteers and answer questions. Supervise preparation of volunteer meal distribution during tournament week.

*Volunteers needed Monday – Sunday.*

## Walking Scorer

**MUST BE available to work Wednesday, May 3 and/or Thursday, May 4.**

Walk with a group of professionals and keep their score and specific statistics. It is important the walking scorer have an understanding of the game of golf. Use a hand held device to enter the scores and statistical information for each hole. Mandatory training provided on Saturday prior to tournament. ***Volunteers needed AM & PM shifts for Pro-Am on Wednesday & Thursday, Friday – Sunday.***

***Must work one Pro-Am day in order to walk during a championship round Friday – Sunday.***